



**APPROVED**

**MINUTES  
SCOTTSDALE CITY COUNCIL  
BUDGET SUBCOMMITTEE  
Public Meeting  
Friday, March 26, 2004  
City Hall Kiva Forum  
3939 Drinkwater Blvd  
Scottsdale AZ 85251**

**CALL TO ORDER**

The meeting was called to order at 9:01 A.M.

**ROLL CALL**

Subcommittee: Councilman Bob Littlefield, Chairman  
Vice Mayor Wayne Ecton  
Councilman David Ortega

**Staff Present for Service Area Discussions:**

Jan Dolan, City Manager  
Art Rullo, Budget Director  
Brad Gessner, Westworld General Manager  
Monte Morgan, City Judge  
Janet Cornell, Court Administrator  
Lisa Gurtler, Court Analyst  
Holly Christian, Police Budget Manager  
Alan Rodbell, Chief of Police  
Mark Eisen, Homeland Security Director  
Steve Randall, Fire Chief, Rural Metro  
Jim Ford, Assistant Fire Chief  
Lisa Murphy, Accounting Director  
Carolyn Jagger, City Clerk  
Linda Lorbeer, City Clerk Asst II  
Joseph Bertoldo, City Attorney  
Sue Mitrison, Legal Administrator Coordinator  
Cheryl Barcala, City Auditor  
Pat Dodds, Public Affairs Officer  
Jeff Kulaga, Executive Asst. to Mayor  
Neal Shearer, Human Resources General Manager  
Joyce Lira, Interim Human Resources Director  
Joe Kisler, HR Department Advisor  
Brad Hartig, Information Systems General Manager  
Jennifer Jensen, IS Department Advisor  
Steve Olson, Intergovernmental Relations Director

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**GENERAL BUSINESS**

As a result of the Community Services Department meeting held the previous evening regarding youth sports, Councilman Ortega recommended increasing the budget for Youth Sports Program by \$120,000 and asked that a Decision Package be completed for this item.

Discussion followed by the three Subcommittee members and it was decided they would wait until all budget hearings were completed before they would review and recommend any Decision Packages to the whole Council.

**Review the proposed FY 2004/05 Budget by Service Area**

**WestWorld**

Brad Gessner reviewed the history of WestWorld and explained reasons for changing from contract workers to full-time city employees.

**Public Safety Services**

Judge Monte Morgan, Janet Cornell and Lisa Gurtler of City Court discussed DUI fines and impacts of other fines as part of their budget.

Fire Protection: Steve Randall, Jim Ford, and Lisa Murphy answered questions about fleet replacement and maintenance, and in regard to terminating the current contract.

Police & Emergency Services: Chief Rodbell, Mark Eisen, and Holly Christian answered questions regarding vendors for security services, police officers acting as security, and airport security. Also discussed, were statistics of sex and violent crimes, impacts of the proposed public safety tax, crime prevention, response times, false alarms, recruitment, special events, performance measures, and storage of evidence. Councilman Ortega requested a report regarding the Police Department waiver policy for hiring new officers. Jan Dolan said if the upcoming sales tax proposal for public safety failed, cuts would have to be made from other departments to help fund the Police Department.

**Administrative Services**

City Clerk: Carolyn Jagger and Linda Lorbeer discussed her work plan, staffing changes, and record management issues.

City Attorney: Joe Bertoldo discussed outside legal services and litigations, noting 74% of the cases were in-house. Once the preserve properties were acquired, condemnation cases would decrease. Questions were also answered regarding a full-time attorney for the fire department. The Subcommittee requested an analysis of other cities in regard to number of attorneys for fire departments, number of attorneys presently with Rural Metro, and a semi-annual report on pending civil cases.

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City Auditor: Cheryl Barcala discussed staffing needs, the need to enhance her performance measures, and their work plan. Vice Mayor Ecton indicated he would work with Cheryl to address his concerns regarding her performance measures and the timeliness and value of the internal audit reports.

Communications & Public Affairs: Pat Dodds discussed duties of Public Information Coordinators, Internet reporting, and a decrease in mailing and printing costs contributed to a reduction in his proposed FY 2004/05 budget.

City Manager's Office and Mayor's Office: Jeff Kulaga discussed needs for additional work space for Council and throughout the city.

Human Resources: Neal Shearer, Joyce Lira, and Joe Kisler discussed the new health plan transitions, employee needs for the fire transition, turnover rates, termination reasons, and performance measures. The Subcommittee requested feedback regarding confusion in the number of FTE's. Art Rullo indicated he would provide the Subcommittee with a reconciliation of the new FTE's. Vice Mayor Ecton also noted the HR department and in general many of the other city departments should improve on the caliber of performance measures included in the budget.

Information Systems: Brad Hartig and Jennifer Jensen discussed outsourcing for specialized needs, duties of three new FTE's, efforts to reduce SPAM in e-mail, and security at Center for the Arts.

Intergovernmental Relations: Steve Olson explained staffing changes and discussed a special census survey to be completed in 2005.

**PUBLIC COMMENTS** - None

**MEETING SCHEDULE**

The next public hearing will be held Friday, April 2 at 9:00 A.M. in the Kiva.

**ADJOURNMENT**

With no further business to discuss, the meeting adjourned at 11:15 A.M.

**SUBMITTED BY:**



**Sandy Dragman  
Recording Secretary**